Amanda Chapman

858 SE Kierra Place
Madras Or, 97741
(541) 777 - 7763
amandachapman2006@gmail.com

Skills

Customer service, reliability, active listening, problem solving, computer savvy, and adaptability.

Experience

06/2018 - 09/2020

Ashley Manor Madras - *Assistant Admin*

- Resident Personal, companion, and end of life care
- Medication management, food prep, cleaning.
- Office work, filing, and resolving any family concerns

10/2015 - 06/2018

In home child care - *Child caregiver*

- Providing care for infants and toddlers

04/2014 - 09/2015

Private cleaning - *Home and office cleaning*

- Move in / move out cleaning
- Weekly office cleanings
- In home cleaning

Education

06/2003-06/2006

Coconino High School - *High School Diploma*

I finished my 4 years of high school in only 3 years..

Awards

Employee of the month multiple times